



## FEBRUARY 2023

### TOWN OFFICE:

#### Townhall Office opening hours are:

**Monday – Friday 8 am – 5pm**

*Please make sure you address your concerns & business with the town within these opening hours.*

---

### IMPORTANT WEBSITES TO SAVE FOR YOU TO GET INFORMED ABOUT THE TOWN’S UPDATES AND ACTIVITIES:

- Town of Sinclair Facebook page <https://www.facebook.com/sinclairwyoming>
- Rec Hall Facebook page <https://www.facebook.com/SinclairRecCenter>
- Parco/Sinclair Theatre Facebook page <https://www.facebook.com/SinclairTheatreRestoration>
- Town of Sinclair website <https://www.sinclairwyoming.com/>
- On-line Newsletter sign-up <https://www.sinclairwyoming.com/signup.php>

We would like to welcome our new Mayor Cullen Meeks (four-year term) and new Councilmembers David Robinson and Forest Ortiz (both for the four-year term), and Brennan Dunlap (two-year unexpired term). Michelle Serres, who continues with her four-year term with remaining two years has been appointed the Vice Mayor.

**Council and Town of Sinclair is wanting to fill all Boards with active members.** The current members are asked to call the townhall office to verify their participation and provide basic information such as phone number and email address. All other residents are encouraged to participate by signing-up to the board of their choice. We have all Boards to fill in: Museum Board, Tree Advisory Board, Recreation Advisory Board, Zoning Board and Sinclair Historic Community, Inc. Please provide the letter of interest to the townhall. One person may participate in several boards.

Council is wanting to encourage residents to come to Council meetings and be active in our town’s life. If you have anything that needs attention, or want to know what is happening in town, please bring it to Council meeting.

### There are two RESOLUTIONS added to this Bulletin:

- Resolution No. 2023-01 – endorsing the Town of Sinclair’s application to the Water Development Program.

- Resolution No. 2023-02 – endorsing the new monthly rates for water services in Town of Sinclair for residential and commercial uses.

**BUILDING PERMITS:** Everyone who is planning to build/install/add-on anything on their property is reminded to appear in front of the Zoning Board **BEFORE** building anything. Please check with the town clerk and/or maintenance department if you have any questions.

**RECREATION DEPARTMENT & PARCO SINCLAIR HISTORICAL THEATRE:**

Wow.....where has the time gone? It's now been just over one year that I, Monte Thayer, have been in the position of Community Events Director for the Town of Sinclair. As I look back, it's been quite a year and definitely a time of "trial & error" in this job to see what works or fits into the scheme of this wonderful little town that I liken to Mayberry! For those of you who don't recognize that name watch some reruns of the Andy Griffith Show and you'll see what a close-knit fun town Mayberry was. Anyway, Chief Jeff Sanders said it best a year ago when he told me that I'm going to be throwing spaghetti at the wall and finding out what sticks and what doesn't..... Jeff, you were so right!

Well, some of the spaghetti that has stuck have been the variety shows that we've had at the theatre like magic, comedy & ventriloquist shows along with both the youth and adult field trips. I'll certainly continue to plan and do these types of events as they become available. We've also shown some movies which have been hit and miss but more hit than miss so they, too, will stay on the upcoming agenda through 2023. Some of the concerts have been well attended and a couple other not so much so I will do my best to try to plan musical events that I think will garner good attendance. I want to have a two day (well a day and a half) outdoor event this coming August that will include a couple of concerts and some other entertainment as well (the Sinclair Recreation Advisory Board will be helping me with the planning of this event.... a big thanks to Patty McCulloch, Angeli McCulloch, Brennan Dunlap, Karmen Warrington & Nancy Pierson for your time on this board!) All of the day-to-day events such as open gym, senior coffee & doughnuts, bingo, etc. will continue on as normal. I will try my best to get monthly event calendars out in a timely manner so that everyone can know what is going on each month, however, please know that these calendars/events can change at any time. We will be posting them on our Facebook page and website, as well as sending via on-line newsletter (sign up for that via our website). Also, if anybody has any questions, concerns, ideas, or comments regarding the Sinclair Recreation Department please call me at (307)321-8694 and let's talk.

I would like to close this by saying I look forward to this upcoming year and to getting ready for the biggest shindig this town has seen in a long time when we celebrate the Sinclair Centennial in the summer of 2024!! Also, "THANK YOU" to the Town of Sinclair residents and Town Council for allowing me this opportunity to serve! And, I owe a big thanks to so many folks for their help in assisting me with this job because as everyone knows it certainly isn't a "one man show" – so, with that said, thanks to Roger, John, Lanette, Ashley, Izabela, Leif, Missy, Michelle, Brennan, Phyllis, Vicki for your individual help at times and especially Jeff who has given so much of his own personal time and technical knowledge in helping me with special events.....YOU ALL ROCK!!

**"BUY A SEAT" PROGRAM:** This program offers you to buy a seat at Parco Sinclair Historic Theatre for lifetime for \$500.00. If you are interested, please call Monte Thayer at (307)321-8694 or you can e-mail me at [rec@sinclairwyo.com](mailto:rec@sinclairwyo.com). Upon purchase, the plaque with your name and information provided will be sealed to the chair(s) in the theatre.

**PARCO MUSEUM:** Our Museum Board member, Leigh Nation prepared for you this information:

**FACTS OR FICTION???**

- PARCO: Origin of the name? PARCO stands for "Producers and Refiners Corporation."

- WHO was Frank Emerson Kistler? Founder of Parco, WY in the early 1920s! And owner of the refinery & production!
- WHAT has he to do with our town? In 1924, Mr. Kistler, was shipping crude oil (from Bairoil) at a siding, called Lakota on UPRR line. Production exceeded his shipping needs, so he built a refinery at the Grenville Dome location (south of current Sinclair). As he needed to house the production laborers, he built our town next to the refinery, and called it PARCO.
- WHERE on the UPRR track was the Siding, Lakota? About ½ way between PARCO and Ft Fred Steele.
- HOW was the town created? Denver architects William E. & Arthur Fisher laid out Parco and designed the buildings following Kistler's plans.
- WHY the Spanish Colonial architecture in the public buildings? The look suited Kistler's concept of how PARCO should look as a better than ordinary company town!
- What was behind the name of our Bear Cat fountain? Mr. Kistler named his brand of oil products, gas, Bear Cat.

MORE "DID YOU KNOW" FACTS OR FICTION...

Our Town of Sinclair will celebrate its 100th Anniversary during the coming year of 2024!!

We need to get ready for the celebration and remembrances of people and happenings throughout the 100 years who made history, and those continue to make Sinclair our home in the present and plan for our future!!

OUR PARCO-SINCLAIR MUSEUM NEEDS TO BE BROUGHT UP TO DATE.

How?

THE MUSEUM BOARD HAS OPENINGS FOR UP TO 8 INTERESTED PEOPLE. RIGHT NOW, THERE ARE 2 PEOPLE ON THE BOARD! MORE ARE NEEDED TO DIRECT AND HELP BRING THE MUSEUM UP TO CURRENT TIMES; AND TO REORGANIZE THE ARTIFACTS/DISPLAYS!! TERM OF OFFICE IS 2 YEARS.

IF INTERESTED, PLEASE BRING A LETTER OF INTEREST TO OUR TOWNHALL, OR EMAIL YOUR LETTER OF INTEREST TO: [townhall@sinclairwy.com](mailto:townhall@sinclairwy.com).

YOUR ENTHUSIASM AND HELP WILL BE VERY MUCH APPRECIATED!!

Both the 1st and 2nd floors of the museum are open for visitors to come and look around.

Displays on both floors are being renovated, so come and take a look!

Entrance is through the Town Clerks Office!

Open hours are Monday through Friday from 8AM to 5PM!

Stay tuned for more facts or fiction information from our museum.

**POLICE DEPARTMENT:** Just a reminder it's time to renew your dog licenses and chicken permits. Dog license cost \$5.00 for intact dogs and \$3.00 for fixed dogs. All dogs in Sinclair, even if the dogs are kept on your property, must be licensed. The fine for not having your dog licensed is \$50.00 per dog. The license is valid from January 1 through December 31 of every year. Needs to be renewed yearly.

With the egg shortage we have been getting questions about having chickens in Sinclair. We do permit chickens as long as you get a permit to have them. The application is available at town hall during normal business hours. Chickens are not permitted otherwise and the fine for having un-permitted chickens is \$100.00.

There are a number of vehicles, which includes trailers, currently parked on streets around town with expired registration. Our ordinance 7-1-1 (WSS. 31-4-101) requires all vehicles to have current registration to be on roadways. Please check to see that your registrations are current.

**FIRE DEPARTMENT:** Residents are asked to tend to their chimneys. It is that time in a year when they need to be cleaned.

**MAINTENANCE DEPARTMENT:** Our employee, John Laux, resigned from his Public Works position. The town is looking for a new full-time Maintenance Employee. If you are interested or know anybody who may be interested, you can apply by picking up the application form and submitting it at townhall office.

Town of Sinclair Maintenance Department has an official phone number to use in case of emergency ONLY over weekends: 307-321-3509. Please make sure you save that number.

**STREETS:** Maintenance employees ask residents to keep moving and rotating cars from one side of the street to the other so they could plow the streets better.

**LANDFILL:** Landfill dump will be **ONLY** available when the town employee is able to watch what you are dumping as people have been throwing trash.

**WATER DEPARTMENT:** Meters may not read properly in this weather. You may get an estimate read for the next few months until the snow melts enough to make sure we can read meters more precisely.


Here's wishing you all a fun, healthy and successful 2023!

A handwritten signature in blue ink, appearing to read 'Cullen Meeks', with a large, stylized flourish extending from the end of the signature.

Cullen Meeks, Mayor

# Sinclair Events Calendar

## FEBRUARY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	American Legion Baseball Practice Tuesdays & Thursdays 6-8pm Rec Hall Gym		Sr. Coffee 9am 1 Rec Hall Open 3-7pm	Library Open 3-5:30 Town Council 5:30pm	3 Rec Hall Open 1-5pm	4
5	6 Rec Hall Open 3-7pm	Library Open 3-5:30 Private Theatre Rental 6:30	Sr. Coffee 9am 8 Rec Hall Open 3-7pm	Library Open 3-5:30 9	10 Rec Hall Open 1-5pm	11
12	13 Rec Hall Open 3-7pm	Library Open 3-5:30 21 Free Movie Night "Blizzard of '49"	12noon Sinclair 15 Luncheon School Rec Hall Open 3-7pm	Library Open 3-5:30 16 Town Council 5:30pm	17 Rec Hall Open 1-5pm	18
19 	20 President's Day Holiday Rec Hall Closed	Library Open 3-5:30 6pm 21 Free Movie Night "Blizzard of '49"	Sr. Coffee 9am 22 Bingo Rec Hall Open 3-7pm	Library Open 3-5:30 23	24 Rec Hall Open 1-5pm	
26	27 Rec Hall Open 3-7pm	Library Open 3-5:30 28		Call Monte Thayer at (307)321-8694 for more information on any of these events or activities		

RESOLUTION NO. 2023-02

A RESOLUTION ESTABLISHING AND ADOPTING  
WATER RATES, EFFECTIVE MARCH 1, 2023.

WHEREAS, § 9-1-4 (A) of the Sinclair Municipal Code grants the governing body authority to establish monthly water rates and fees for water service from time to time, by resolution; and

WHEREAS, the governing body finds that it is in the public interest to establish water and sewer rates as set forth hereinbelow;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SINCLAIR, WYOMING that the following monthly rates for water services should be, and they are hereby established and adopted to be effective March 1, 2023:

**Residential Water Rates:** \$7.00 Availability Fee  
\$2.10 per 1000 Gallons

**Business Water Rates:** \$8.00 Availability Fee  
\$2.60 per 1000 Gallons

**Commercial/Industrial Water Rates:**

**Within Town Limits:** \$8.00 Availability Fee  
\$7.00 per 0 to 2000 Gallons (Plus)  
\$5.00 per 2000 to 150,000 Gallons  
\$5.55 per 150,000 to 300,000 Gallons  
\$6.15 per 300,000 to 450,000 Gallons  
\$6.70 per 450,000 to 600,000 Gallons  
\$7.30 per 600,000 to 750,000 Gallons  
\$12.85 per 750,000 and greater Gallons

**Outside Town Limits:** \$8.00 Availability Fee  
\$11.45 per 0 to 2000 Gallons (Plus)  
\$5.55 per 2000 to 150,000 Gallons  
\$6.15 per 150,000 to 300,000 Gallons  
\$6.70 per 300,000 to 450,000 Gallons  
\$7.30 per 450,000 to 600,000 Gallons  
\$7.90 per 600,000 to 750,000 Gallons  
\$12.85 per 750,000 and greater Gallons

**Aqua Flow Water Fill Station (Per Thousand Gallons:**

**Residential in Town:** \$2.10 per 1000 Gallons

**Residential out of Town:** \$2.45 per 1000 Gallons

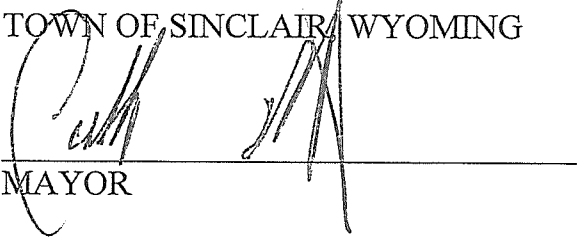
**Commercial:** \$7.00 per 1000 Gallons

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SINCLAIR, WYOMING that this resolution does not affect or waive any fees or charges due and owing to the Town of Sinclair for water services provided before the effective date of this resolution.

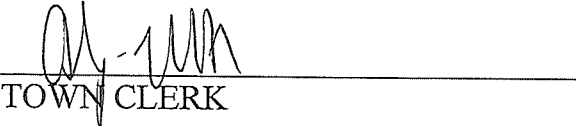
BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SINCLAIR, WYOMING that the Town Clerk shall provide a copy of this resolution, without charge, to any person requesting the same in person or electronically during

normal business hours at or from the Town Hall. The Town Clerk may provide copies of this resolution to persons requesting the same by mail upon receipt of payment, in advance, of an amount sufficient to pay the costs of postage.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of February, 2023.

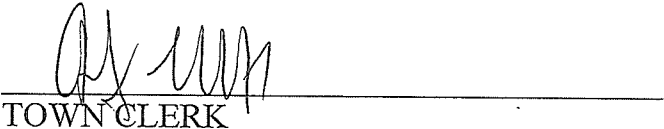
TOWN OF SINCLAIR, WYOMING  
  
MAYOR

ATTEST:

  
TOWN CLERK

CERTIFICATION

I, ASHLEY MASSELINK, the Town Clerk for the Town of Sinclair, Wyoming, do hereby certify that the above resolution was duly and properly adopted by the Governing Body in the manner required by law.

  
TOWN CLERK

RESOLUTION OF SUPPORT

RESOLUTION NO. 2023-01

A RESOLUTION AUTHORIZING SUPPORT FOR THE TOWN OF SINCLAIR'S  
APPLICATION TO THE WYOMING WATER DEVELOPMENT PROGRAM

WITNESSETH

WHEREAS, the Governing Body of the Town of Sinclair has considered the benefits the State of Wyoming Water Development Program provides and supports the Town of Sinclair's application to the Water Development Program; and

WHEREAS, the Town's water supply and water supply system are of utmost importance to the health and safety of the residents of the Town of Sinclair; and

WHEREAS, the Wyoming Water Development Program's approval of the Town of Sinclair's application for Level I reconnaissance study would enable the Town of Sinclair to improve its water supply system; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Sinclair, Wyoming, that the Town of Sinclair endorses the Town of Sinclair's application to the Wyoming Water Development Program.

SO RESOLVED this 2nd day of February, 2023.

TOWN OF SINCLAIR

By: \_\_\_\_\_

Mayor, Town of Sinclair

ATTEST:

\_\_\_\_\_  
*AJ WA*

CERTIFICATION

I, ASHLEY MASSELINK, the Town Clerk for the Town of Sinclair, Wyoming, do hereby certify that the above resolution was duly and properly adopted by the Governing Body in the manner required by law.

\_\_\_\_\_  
TOWN CLERK